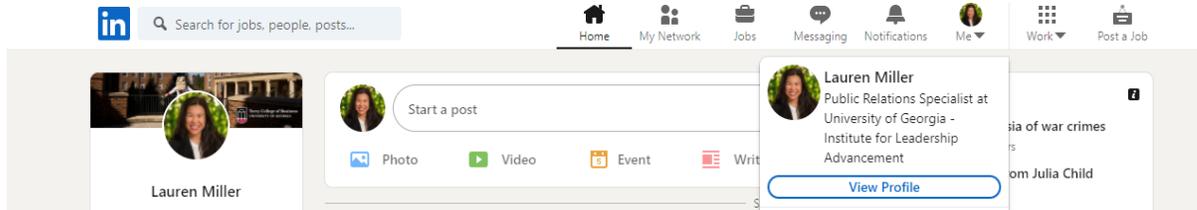
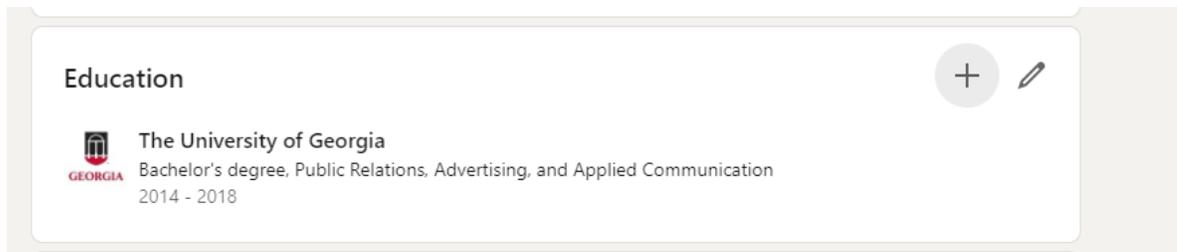


HOW TO: ADD ILA CERTIFICATE TO EXISTING LINKEDIN PROFILE

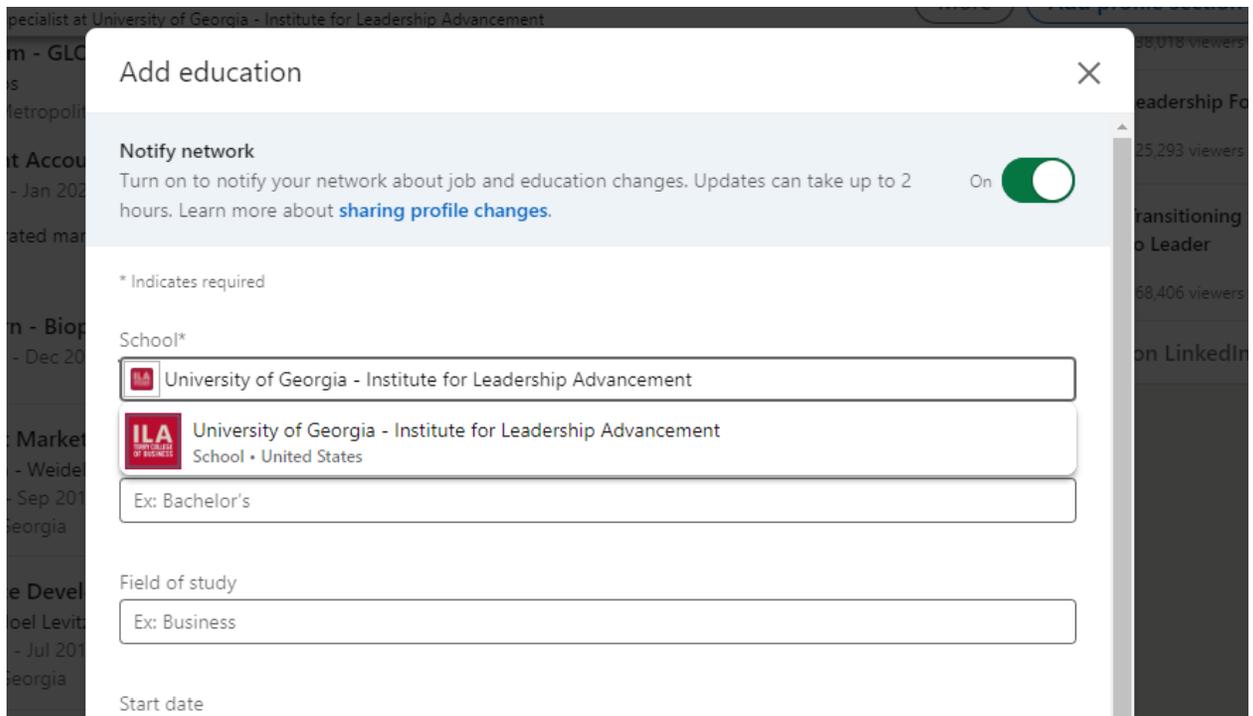
1. On the LinkedIn home page, click the **“View Profile”** link in the top right corner of the toolbar



2. Once viewing your profile, scroll down to the **“Education”** section and click the plus sign.



3. For School, type in and select **“University of Georgia - Institute for Leadership Advancement”** in the drop down menu.



4. For **Degree**, type in “Certificate in Personal and Organizational Leadership”.
For the **start date**, use the month and year you started your first ILA class (the first semester you were actively taking ILA courses).
For the **end date**, use the month and year you completed the ILA program

* Indicates required

School*

 University of Georgia - Institute for Leadership Advancement

Degree

Certificate in Personal and Organizational Leadership

Field of study

Ex: Business

Start date

January 2016

End date (or expected)

May 2018

Grade

5. Save your changes. Now other ILA alumni will easily be able to find and connect with you!

Education + ✎

 **University of Georgia - Institute for Leadership Advancement**
Certificate in Personal and Organizational Leadership
Jan 2016 - May 2018

 **The University of Georgia**
Bachelor's degree, Public Relations, Advertising, and Applied Communication
2014 - 2018