

Builder / Gardener

KINGDOM
Building
IN PROGRESS

MINISTRY CHECKLIST

12 FOUNDATIONAL COMPONENTS OF A MINISTRY

MISSION STATEMENT

- Who does your ministry help and how do you do that?
- Gives your ministry a clear focus and you can use this to quickly give an overview to others.
- **Example:** Empowering at-risk youth to break the cycle of poverty through mentorship, education, and community support

VISION STATEMENT

- Where are you going?
- **Example:** The Fresh Start Ministry strives to create a future where every foster youth transitions into adulthood with confidence, stability, and purpose, supported by a loving community and equipped with the life skills, resources, and faith to thrive independently.

DEFINE

5-10 S.M.A.R.T. GOALS

- What are you aiming for?
- S.M.A.R.T. Goals are...**S**pecific, **M**easurable, **A**chievable, **R**elevant, **T**ime-Bound
- **Example:** Reach out to local businesses for sponsorships or donations by June 15, 2025.

CORE VALUES

- What principles does your ministry uphold?
- Determine 3-5 core values
- **Example:**
 - **Faith:** We guide youth to discover hope, healing, and purpose through a relationship with Christ.
 - **Empowerment:** We equip youth with the tools, skills, and confidence to build a stable and successful future.
 - **Compassion:** We provide a safe, supportive, and loving environment where every individual feels valued and cared for.

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STRATEGIC PLAN

- What is your plan to reach your goals?
- Take your Mission Statement, Vision Statement, Core Values, and SMART Goals into one document and determine the action steps to bring your vision to life.
- Intentionality and good stewardship to multiply what God given to you.

AUTOMATED SYSTEMS

- What tools can you invest in to lighten your load and create efficiency?
- Payment Processes, Budgeting, Invoicing and Contracts, Email Communication, Social Media Posting, Call Scheduling, Resource Distribution, Note-Taking and Documentation, and SO MUCH MORE!

BUILD

FINANCIAL PLAN

- How are funding this ministry and stewarding your finances?
- Client fees, products to sell, fundraising and donations, partnerships, budgeting techniques and accountability.

TEAM STRUCTURE

- Who can help you build and sustain your ministry?
- Whether they are volunteers or paid staff, you need to have a structure that clearly outlines their role and responsibilities on your team.
- Focus on building excellent leadership skills because how you lead determines how your team performs, so invest in people instead of being task-oriented

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YOU ARE NOT IN THIS ALONE

IS YOUR HEART BURNING WITH A MINISTRY VISION THAT'S JUST WAITING TO COME TO LIFE?

I know that feeling - when God places something so clearly on your heart, but you're not quite sure how to turn that vision into reality. You are not alone in this and I can help you build the foundations of your ministry with intentional coaching.

If you're tired of feeling stuck between "I know I'm called to this" and "I have no idea where to start," this program is your roadmap to get where you want to be. It's designed for women like you who are ready to stop second-guessing themselves and start building something that matters.

Let's Build Your Ministry Together - With Confidence and Clarity

DURING OUR TIME TOGETHER, YOU WILL...

- **Gain Clarity:** Nail down your mission and purpose with a clear vision and strategic goals.
- **Implement Structure and Automation:** Build systems to save time and energy so you can focus on ministry, not logistics.
- **Market Your Ministry:** Learn how to effectively share your ministry's message and grow your reach.
- **Launch With Confidence:** Step into your next season with confidence, knowing you are operating in your calling and building the Kingdom.



BOOK YOUR FIRST CALL TODAY!



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