

Kirksville Art Walk - Artist Participation Agreement 2022

The Kirksville Area Chamber of Commerce in conjunction with the Kirksville Arts Association, Main Street Kirksville, and MOSI (Missouri & Southern Iowa Art Guild), will be hosting their Annual Art Walk in Downtown Kirksville.

**Friday, June 3rd
4:30 pm – 7:00 pm**

Local businesses in the downtown area are invited to host an artist in their store, or on the sidewalk in front of their store. Businesses not located downtown may use the Bank Midwest Parking Lot to host an artist and display their business signage.

Artists may choose to work with a business they are acquainted with, or be assigned to a local business. Artists of all types will be responsible for set up and cleanup of their exhibit area. Artists and businesses will provide all of their own materials and a way to display them, along with extension cords for electricity if applicable.

- Selling: **Artists who are interested in selling their work during the event must collect sales tax** on every piece of artwork or hand-crafted item sold. Individuals must register with the Missouri Department of Revenue to obtain a sales tax license. Those who already have a sales tax license need to make sure the sales location on the license contains: Kirksville, Adair County or All Sales Tax Locations. If you are interested in obtaining a Missouri Sales Tax License, please visit: <https://dor.mo.gov/faq/business/special.php>. Below, please provide us with the name in which the Sales Tax License is registered under, your State Sales Tax ID number, and a copy of your license. We are required to report our vendors to the City of Kirksville.
 - Vendors or the vendor's spouse who is at least 65 years old: If the total gross proceeds do not constitute a majority of your annual gross income, you may request from the State to be exempted. Here is the link to the Exemption certificate, <https://dor.mo.gov/forms/2478.pdf>. If approved, you will need to display it during the event.

Artists wishing to participate should fill out the form below and return it to the Kirksville Area Chamber of Commerce **no later than Wednesday, May 11th**. Once artists are paired with a business, a map will be produced and distributed to the community. **Artists who do not return their completed form by the deadline may still be able to participate, but they will not be printed on the map.** Artists & Businesses who successfully register by Wednesday, May 4th, will be entered into a drawing to win a Featured Artist spot in the Chamber Newsletter that is published on the back of the Kirksville Daily Express and the Crier. Winners will be contacted to provide a short biography. The winner will be featured in the June or July edition.

In the event of rain, each business should have a plan to move the artist/art work indoors.

8th Annual Kirksville Art Walk. Friday, June 3, 2022, 4:30-7:00 pm

Please understand there is no guarantee that we can accommodate your desired display preference, as it depends on the number of available spaces. Artists will be accommodated on a first registered, first assigned basis on their location.

Artist Name: _____

Artist Phone Number: _____

Artist Email (required): _____

Type of Art Displayed or Performed: _____

If this is an instrumental or vocal performance, number of people in your group _____

Please check all that apply:

Preferred Area to Display:

- Inside In a store window
 Outside on the sidewalk On the Courthouse lawn

I wish to sell my art work or handcrafted items at the Art Walk & have included a copy of my MO Sales Tax License

Name as it appears on the MO Sales Tax License: _____

MO Sales Tax License Number: _____

Electricity needed

I wish to have the Art Walk Committee assign a business for me.

I have made arrangements with a participating business to be placed at their location.

Sponsoring Business Name: _____

Contact Name: _____

Contact Phone Number: _____