

**MINUTES of the 2023 ANNUAL GENERAL MEETING held on  
26 October 2023 at Clayton Utz, Riparian Plaza, 71 Eagle Street, Brisbane**

**1. Notice of attendance and apologies**

Present

Jon Frew (in the Chair), Adrian Vesnaver, Adrienne Steward, Alice Reis, Alisher Ergashev, Andy Day, Dan Burley, Dan Lambert, David Hull, David Lester, Dominic Thasarathar, Gerard Ryan, Ian Don, Jason Cooper, Joel Martin, Johanna Marsh, Justin O'Callaghan, Leo Hammett, Loren Hickey, Louise Duffy, Luke Whistler, Mark Taylor, Melanie Bond, Mitch Walsh, Neil Silversides, Nick Matthew, Paul Rigo, Paul Robson, Peter Hain, Peter Nel, Preetya Bhikha, Robbie Claase, Ross Olsen, Ryan Loomans, Stephen Veness, Toby Rice. Also present: Louise Van Ristell

The Chair, Jon Frew, opened the meeting at 5.18pm.

Apologies

Apologies have been received from:

- Ali Syed, Brisbane Airport Corporation
- Anita Kharbanda, Urbaine
- Ben Hughes, Hughes et al
- Chris Poynter, Transurban
- Chris Hurst, SYSTRA ANZ
- Christine Jefferies, DBM Vircon
- Dan Caldwell, Mott MacDonald
- David Flannagan, Flashcom Advisory
- Dominic Wright, Bechtel
- Hannah Eddy, Organisation Dynamics
- Hayden Campbell, Capstone Recruitment
- Karl Yunker, Pensar
- Kevin Larkin, Bellwether
- Mano Nugapitiya, Ontoit
- Marcio Casagrande, Verton
- Mark Robson, HKA
- Ptries Twaalfhoven, RP Infrastructure
- Paul Tracey, Ranbury
- Peter Lewis, AtkinsRealis
- Rachel McKay, Ausco Modular
- Rachel Swindles, Protest Engineering
- Sarah McCreesh, Phillips Group
- Scott Losee, Losee Consulting
- Sean O'Meara, PwC
- Stuart Cassie, TBH Consulting
- Tim Cornwell, Robert Walters

Valid proxies had been received and noted from the following members in favour of the Chair, Jon Frew:

- Andrew McCormack, Ashurst
- Andy Hornbuckle, Spel Environmental
- Anita Kharbanda, Urbaine
- Ben Hughes, Hughes et al
- Chris Hurst, SYSTRA ANZ
- Chris Poynter, Transurban
- Chris Wade, Pivotal Investment Advisors
- Clint Verhagen, AECOM
- David Flannagan, Flashcom Advisory
- Hayden Campbell, Capstone Recruitment
- Holly Langler, Struber
- Jonathan Byrne, ConnellGriffin
- Mano Nugapitiya, Ontoit
- Michael Jarvis, Brisbane Airport Corporation
- Ptries Twaalfhoven, RP Infrastructure
- Paul Tracey, Ranbury
- Peter Lewis, AtkinsRealis
- Peter Schenk, Stoic Advisory
- Rachel Swindles, Protest Engineering
- Sarah McCreesh, Phillips Group
- Sean O'Meara, PwC
- Sian Keast, MinterEllison
- Stuart Cassie, TBH Consulting
- Terry Rossitto, PSA Infrastructure
- Tim Cornwell, Robert Walters
- Troy Lewis, Holding Redlich
- Vani Naidoo, Infrastructure Advisory Group

Valid proxies had been received and noted from the following member in favour of Louise Van Ristell, IAQ:

- Emily Hockey, Mott MacDonald

Valid proxies had been received and noted from the following member in favour of the Deputy Chair, Loren Hickey:

- Christine Jefferies, DBM Vircon

Valid proxies had been received and noted from the following member in favour of the Secretary, Luke Whistler:

- Scott Losee, Losee Consulting

Valid proxies had been received and noted from the following member in favour of Gerard Ryan, WSP:

- Hannah Eddy, Organisation Dynamics

Valid proxies had been received and noted from the following member in favour of Paul Rigo, Stratagility:

- Rachel McKay, Ausco Modula

Valid proxies had been received and noted from the following member in favour of Robbie Claase, Aurecon:

- Marcio Casagranda, Verton

## **2. Confirmation of Minutes of Previous AGM**

Moved: Paul Rigo, Seconded: Loren Hickey that the minutes of the AGM held on 20 October 2022 be accepted as a true record of the business of that meeting. Carried unanimously.

## **3. Presentation of AGM Report (refer to full report [here](#))**

## **4. Audited Finance Report (refer to Financial Report year end 30 June 2023)**

Financial performance for FY22:

- A copy of the audited financial statements and management representation letter for the period 1 July 2022 - 30 June 2023 have been circulated to all members by email.
- Fundamentally, the association remains in a sound financial position and has been able to maintain a cash at bank position in excess of the cash reserve approved in FY18 of \$250,000.
- Our FY23 financial performance has been strong, with the Association's Net Current Year Surplus After Income Tax position of \$45,120, positively the Association is a going concern.
- The Association's current liabilities, in the form of deferred revenue and trade creditors totals \$162,896 and net assets of \$535,719. Therefore, the association remains solvent and is able to pay debt when due.
- For the year ending 30 June, the association has seen an increase in income of \$103,535 largely due to function income and the success of the IAQ Assembly. Membership income has also increased in 2023.
- Expenses overall are higher when comparing FY2023 and FY2022. This increase is largely due to increased number of functions and events being held, EA hourly rate increase, the engagement of a new Comms and Policy Specialist and CEO expenses increases.
- As a result, the association has seen a strong increase in total income of 22%, which also comes with an increase in total expenses of 29% for a current year surplus of \$45,120 as previously noted.
- Importantly, members funds have also seen a positive impact increasing 19% to \$270,878, up from \$228,049 in FY22.

A copy of the audited financial statements for the period 1 July 2022 to 30 June 2023 were tabled for each member present. Moved: David Lester, Seconded Loren Hickey that the audited financial statements for the period 1 July 2022 to 30 June 2023 be accepted. Carried unanimously.

## **5. Election of Office Bearers**

One nomination was received for the position of Chairperson and the meeting declared Jon Frew re-elected.

One nomination was received for the position of Deputy Chairperson and the meeting declared Louise Duffy newly elected.

One nomination was received for the position of Treasurer and the meeting declared Robbie Claase newly elected.

One nomination was received for the position of Secretary and the meeting declared Luke Whistler re-elected.

60 nominations were received for the Board member positions and the following were declared elected as Board members:

<b>Who</b>	<b>Company</b>	<b>Nomination</b>
Adrian Vesnaver	Bellwether	Board member
Adrienne Steward	Jacobs	Board member
Alice Reis	Arup	Board member
Andrew McCormack	Ashurst	Board Member
Andy Day	Infravisory	Board member
Ben Hughes	Hughes et al	Board member
Chris Hurst	Systra ANZ	Board member
Chris Poynter	Transurban	Board member
Chris Wade	Pivotal Investment Advisors	Board member
Christine Jefferies	DBM Vircon	Board member
Clint Verhagen	AECOM	Board member
Dan Burley	Port of Brisbane	Board member
Dan Caldwell	Mott MacDonald	Board member
Dan Lambert	RPS	Board member
Darren Wise	Bechtel	Board member
David Flannagan	Flashcom Advisory	Board member
David Hull	HKA	Board member
David Lester	Clayton Utz	Board member
Declan McManus	EY	Board member
Gerard Ryan	WSP	Board member
Hannah Eddy	Organisation Dynamics	Board member
Hayden Campbell	Capstone Recruitment	Board member
Holly Langler	Struber	Board member
Ian Don	CPM Advisory & Project Management	Board member
Jason Cooper	2XM Consult	Board Member
Joel Martin	4020 Consult	Board member
Johanna Marsh	Inland Rail	Board Member
Jon Frew	KPMG	Chairperson
Jonathan Byrne	ConnellGriffin	Board member
Justin O'Callaghan	McInnes Wilson Lawyers	Board member
Leo Hammett	BECA	Board member
Loren Hickey	John Holland	Board member
Louise Duffy	TSA Advisory	Deputy Chair
Luke Whistler	Delta Infrastructure Advisory	Secretary
Mano Nugapitiya	Ontoit	Board member
Mark Taylor	McConnell Dowell	Board member
Melanie Bond	Corrs Chambers Westgarth	Board member
Melanie Purcell	The APP Group	Board member

Neil Silversides	Strategic Directorships	Board Member
Paul Allan	Arcadis	Board member
Paul Rigo	Stratagility	Board member
Paul Robson	McIlwain Engineering	Board member
Paul Tracey	Ranbury Management Group	Board Member
Peter Hain	GHD	Board member
Peter Lewis	AtkinsRealis (formerly SNC Atkins)	Board member
Peter Nel	HDR	Board Member
Preetya Bhikha	Mace	Board member
Robbie Claase	Aurecon	Treasurer
Robert Hoffmann	BDO	Board member
Ross Olsen	CPB Contractors	Board member
Sarah McCreesh	Phillips Group	Board member
Sean O'Meara	PwC	Board member
Sian Keast	MinterEllison	Board member
Stephen Veness	Davidson	Board member
Stuart Cassie	TBH Consulting	Board Member
Terry Rossitto	PSA Infrastructure	Board member
Tim Cornwell	Robert Walters	Board member
Toby Rice	Laing O'Rourke	Board member
Troy Lewis	Holding Redlich	Board member
Vani Naidoo	Infrastructure Advisory Group	Board member

Welcome packs will be distributed to all new board members via email in the coming week.

The Chair welcomed new board members:

- Adrian Vesnaver - Bellwether
- Adrienne Steward - Jacobs
- Andrew McCormack - Ashurst
- Andy Day - Infravisory
- Chris Hurst - Systra ANZ
- David Hull - HKA
- Dan Lambert – RPS
- Darren Wise - Bechtel
- Hayden Campbell - Capstone Recruitment
- Johanna Marsh - Inland Rail
- Melanie Purcell – The APP Group
- Neil Silversides - Strategic Directorships
- Paul Tracey - Ranbury Management Group
- Peter Lewis - AtkinsRealis
- Peter Nel - HDR
- Preetya Bhikha - Mace
- Robbie Claase - Aurecon
- Stuart Cassie - TBH Consulting

The Chair moved a vote of thanks to the board members who retired during the past year:

- Ali Syed - Brisbane Airport Corporation
- Dominic Thasarathar
- Dominic Wright - Bechtel

- Karl Yunker – Pensar
- Kevin Larkin - Bellwether
- Marcio Casagranda – Vertron
- Mark Robson - HKA
- Mitch Walsh – Mace
- Robert Sullivan – Incitec Pivot

#### **6. Appointment of Auditor for 2023/2024**

This meeting asked members to pass a motion to appoint PKF Chartered Accountants as the Association’s auditor for the 2023-2024 year. Moved: Louise Duffy, Seconded: Paul Rigo that PKF Chartered Accountants be appointed as the IAQ auditor for 2023-2024 financial year. Carried unanimously.

#### **7. Other Business**

- Jon Frew provided a vote of thanks to Louise Van Ristell, Kim Ellis and Harvey Williams for all their work throughout the year.
- Jon Frew expressed words of thanks and presented a gift to Deputy Chair, Loren Hickey, who is stepping down.

#### **8. Close**

There being no further business the Chair closed the meeting at 5.40pm

**Confirmed as a correct record of the business of the meeting:**



27/10/2023

**Chairman**

**Date**