



June 2021

Dear Families:

As previously mentioned, registration for Almost Home 2021-2022 is occurring with a two-step registration process.

After submitting your response to our Almost Home Google Form (sent via e-mail and also accessible on the JCC's website) which will be used to sequence the processing of registrations, please **complete all forms in this packet and return by hand or by mail to the JCC no later than June 24, 2021**. If you are enrolling more than one child in the program, distinct forms for each child must be fully completed and submitted. Packets can be dropped off at the JCC's Welcome Desk or mailed to The Shames JCC on the Hudson, Attention: Almost Home, 371 S. Broadway, Tarrytown, NY 10591. Forms sent by mail must be post-marked on or before June 24, 2021. All materials must be fully completed and submitted, including ACH or credit/debit card information the JCC may use to charge Almost Home fees.

As a reminder, due to rapidly evolving CDC guidelines and Department of Health regulations, all registration and program information is subject to change. There is a possibility that we will be operating with requirements to maintain static groups and/or with reduced capacity. **Therefore, at this time, the JCC will only process enrollments for 5 day per week participants.** Registrations will be confirmed on a first-come, first served basis which will be auto-generated by the Google Form queue and the full completion of registration packets.

If you have any questions regarding your child's registration, please contact the JCC's Program Operations Coordinator, [Stacey Merchant](#). We are happy to assist.

Sincerely,

Lauren Bergida-Morrison
Chief Program Officer



Almost Home, 2021-2022

Program and Schedule of Fees

Almost Home serves children in Kindergarten through and including 6th grade. Consistent with past practice, the JCC will accept children arriving by bus from their schools in the Irvington and/or Sleepy Hollow / Tarrytown school districts.

Almost Home will operate consistent with the academic calendars provided by the Irvington and Sleepy Hollow School Districts. Childcare is provided from the time your child's bus arrives at the JCC through 6 PM. Further, Almost Home is available on days when there is a scheduled early dismissal or conference day in one or more of our school districts; coverage on these days is included in Almost Home fees. Please note that childcare during Kindergarten phase-in and school holidays (e.g., Veteran's Day, Winter Break, etc.) which the JCC *may* offer, is not included in Almost Home fees.

At this time, the only schedule available for enrollment is 5 days per week.

Participant Schedule	Annual Fee	Payment Schedule
5 days per week	\$5,400	\$540 due at registration. Subsequent installments of \$540 due on the first of each month from Sept. 2021 through May 2022.

Prior to August 1, 2021, all fees paid less a \$100 non-refundable administrative fee are fully refundable. From August 1, 2021 through conclusion of the program, fees paid are non-refundable and any withdrawal from the program requires 30 days' notice.

2021-2022 Almost Home Registration Form

* Registration is pending until ALL required forms are submitted and JCC confirmation is sent. *

PARTICIPANT INFORMATION

First Name: _____ MI: _____ Last Name: _____

Nickname: _____ Gender: _____ DOB ____/____/____

Address: _____

Town: _____ State: _____ Zip Code: _____

As of September 2021: School Attending: _____ Entering grade: _____

Arriving to Almost Home _____ on the school bus / _____ by car (check one)

IEP / 504

Does child have an IEP or 504: _____

IF YES, please include a copy of the IEP or 504 Plan with this application and we will contact you to schedule an intake interview to evaluate fit for our **Almost Home Plus** program. Failure to provide accurate information about your child's needs may result in a termination of enrollment. Please let us know the best days and times to reach you:

Day(s) _____ Time(s) _____

Preferred Telephone _____

Allergies, Medications and/or Special Issues

FAMILY INFORMATION

Parent / Guardian 1: _____

Parent / Guardian 2: _____

Date of Birth _____

Date of Birth _____

Address (if different from participant):

Address (if different from participant):

Email Address: _____

Email Address: _____

Preferred Phone: _____

Preferred Phone: _____

Second Phone: _____

Second Phone: _____

Employer: _____

Employer: _____

Parents are: ☐ Married ☐ Single ☐ Separated ☐ Divorced

Custodial Parent is: ☐ Parent 1 ☐ Parent 2 ☐ Other (specify): _____

Best phone number to call if we need to reach a family member during AH hours: _____

EMERGENCY INFORMATION

I give authority to the JCC staff to obtain necessary medical treatment for my child with the understanding that the family will be notified as soon as possible. (*Required*)

Parent/Guardian Signature: _____ Date: _____

The following people are authorized to pick up my child when I send word or cannot be reached to collect my child myself. (*Required*)

Parent/Guardian Signature: _____ Date: _____

Emergency Contact 1: _____

Emergency Contact 2: _____

Relationship to Child _____

Relationship to Child _____

Preferred Phone: _____

Preferred Phone: _____

Second Phone: _____

Second Phone: _____

JCC Membership

JCC Family Membership is required for Almost Home and must remain in good-standing for the entirety of the child's participation in the program. Please check the applicable box.

I currently maintain a JCC Family Membership: ☐

I require a JCC Family Membership; please contact me: ☐

Fees and Payments

Program Fees

Almost Home fees are set on an annual basis and are payable in 10 equal installments. Each participant's first installment is due upon registration. Remaining installments will be deducted from your credit/debit card or bank account on the first of each month from September 1, 2021 through May 1, 2022.

Administrative Fees

- If your child will be absent from Almost Home or arriving on a different-than-usual bus, and you do not notify the JCC in advance, you will be charged a \$5 communication fee.
- If your child is not picked up by 6 pm, you will be charged a late fee of \$5 for every 10 minutes beginning at 6:05 PM
- If the JCC offers alternative participant schedules (e.g., other than 5 days per week), change fees (up to \$50 per instance) may apply for any confirmed adjustments to your child's schedule.

Method of Payment

☐ ACH (copy of or voided check must accompany registration)

☐ Credit Card # _____ - _____ - _____ - _____

Expiration Date _____ / _____ CVV# _____ Signature _____

Acknowledgements

I understand and agree that my child is not enrolled in Almost Home 2021-22 until the JCC sends confirmation of enrollment.

I understand and agree that in advance of my child's attendance at Almost Home I will submit additional required forms to the JCC, including but not limited to a Medical Form, Behavior Agreement, and Homework Agreement. Forms will be provided to me.

Parent/Guardian Signature: _____ Date: _____