Parent Invite Registration

HOW DO I BEGIN?

1. Receive the invitation email from the Five Star Registration System.
2. Click on the 1st HYPERLINK in the body of the email.
3. Follow the prompts and CREATE your password.

HOW DO I ENROLL MY CHILD(REN)?

1. Begin the process by completing MY PROFILE. Click Update Profile when complete.
2. Click ADD CHILD to add your child(ren).
3. Enter your child's name and birth date and click SAVE.
4. Select the PENCIL ICON to complete each of your child's required forms.
   - *Use the FILL FROM ACCOUNT button to expedite form completion by prepopulating common information.*
   - *You will be required to electronically sign and date each form.*
5. Complete steps 2 through 5 for each child you wish to enroll.
6. Complete the registration process by selecting MY CART to pay the Child Care Provider's registration fee. *(ONLY if your center is using Five Star to collect tuition payment)*

HOW DO I ACCESS THE FIVE STAR REGISTRATION SYSTEM?

1. After your initial setup, you will use the following link to access your enrollment forms: *https://bvfymca-oh.app.gofivestar.org/*

GoFiveStar.org