



Trinity-Pawling School

Academic Year 2020-2021

A BRIDGE TO THE FUTURE
REOPENING CAMPUS PART 2

...to educate and instill a value system that prepares young men to be contributing members of society amidst the challenges of an ever-changing world.

A Message from Headmaster Bill Taylor



Dear Parents and Students,

We look forward to welcoming students back to campus in August and have been working to design an on-campus Trinity-Pawling experience that will be both safe and enriching.

As you know, August 22 is our arrival day for students requiring campus quarantine. New York State recently instituted a 14-day quarantine for anyone coming from abroad or from states with high numbers of COVID-19 cases. Currently, restrictions are in place for 34 states, Puerto Rico, and Washington, D.C.. We strongly encourage students to make their own self-quarantine arrangements either in New York State or another unrestricted state with low numbers of COVID-19 cases for the two weeks immediately before their scheduled arrival on campus. While quarantining on campus is an option, it would not be the ideal situation for students due to lack of climate control, unavailability of their own rooms, restrictions on where students could go, and limited interactions with community members. Additionally, students would be allowed to divide their quarantine period into two week-long segments, with the second segment occurring on campus.

We request that all students who expect to travel to campus from abroad or a restricted state promptly complete the Self-Quarantine Arrangements form, confirming whether they can and will be making their own self-quarantine arrangements to satisfy the State of New York requirements.

Please review this Reopening Plan thoroughly, as it will provide you with additional details about our plans and answer many questions you may have. All plans are based on the impact that safety measures associated with COVID-19 will have on specific areas of school life and have been made in accordance with the recommendations and information from local health professionals, the Centers for Disease Control and Prevention (CDC), and the State of New York.

The COVID-19-related challenges are continuously evolving; therefore, information and plans, while well-researched and carefully designed, are subject to change. We will continue to keep you informed about any changes in the reopening plans, if necessary.

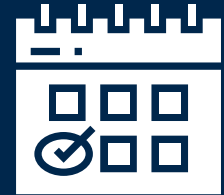
Continued work will be done over the coming weeks, and the most up-to-date information will be provided via email and at trinitypawling.org/reopen. Specific details pertaining to the reopening plan can also be found in the FAQs on the Reopening hub on our website. If you have a specific concern that is not yet addressed, please submit your question via the COVID-19 / Reopening School Inquiries Form in the Parent Portal and an administrator of Trinity-Pawling will reach out with an answer as soon as possible.

Onward!



William W. Taylor
Headmaster

The Yearly Calendar



Key dates pertaining to the Fall Term:

- Quarantine arrangement form from students traveling from abroad/restricted states due by August 8, 2020. On-campus quarantine is dependent on receipt of this form.
- Students from abroad or restricted states (as mandated by New York State) who require campus quarantine arrive August 22, 2020.
- Boarding Students will arrive in a staggered plan on August 29-31, 2020. There will be limited time for moving in and the number of family members who can assist will also be limited.
- Health and safety review and protocol transition activities on campus will take place September 1-6, 2020.
- To minimize outside visitors to the campus, a remote Parents Weekend will be held October 16-17, 2020.
- Reunion Weekend in October has been cancelled to avoid large gatherings on campus.
- The Fall Term will span from September 7 - November 20, with no vacations in between. There will be a remote academic period between Thanksgiving and Winter Vacations in which the students will be engaged in independent project-based learning that is guided remotely by their instructors.
- After the first month of school, and when School administration and health officials agree that it is safe, students may apply for weekend leaves.
- All dates are subject to change.

2020-2021 Calendar

August 22, 2020
Arrival of Students
Requiring Campus Quarantine*

August 29-31, 2020
Boarding Students Return

September 1-6, 2020
Student Orientation and Activities

September 7, 2020
Classes Begin

October 16-17, 2020
Virtual Parents Weekend

November 20, 2020
Thanksgiving Vacation Begins

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November 29-December 16, 2020
Remote Winter Projects

December 16, 2020
Winter Vacation Begins

January 3, 2021
Arrival of Students
Requiring Campus Quarantine*

January 8-10, 2021
Boarding Students Return

January 11, 2021
Classes Begin

March 5, 2021
Spring Vacation Begins

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March 22, 2021
Arrival of Students
Requiring Campus Quarantine*

March 26-28, 2021
Boarding Students Return

March 29, 2021
Classes Begin

May 29, 2021
Commencement

May 31-June 4, 2021
Underclass Examinations/Projects

June 4, 2021
Summer Vacation Begins

*If necessary

The Trinity-Pawling Advantage



When it comes to reopening campus, Trinity-Pawling has distinct advantages over larger public schools, independent day schools, or even larger boarding schools with regard to student safety.

- The School has a dedicated Health Center on campus that is staffed by three full-time nurses and one part-time nurse. The Director of Nursing resides on campus in the Health Center.
- Most Trinity-Pawling students board on campus, creating an environment where residents' health is easier to monitor and safeguard.
- Our Center for Learning Achievement, featuring our distinctive LEAD and ESP programs, benefits from a time-tested and unique curriculum that guides instruction, rather than merely providing a support structure for extra-help (something which is available from all of our faculty on a daily basis). All of this is highly accessible at Trinity-Pawling. The School's expertise in this type of instruction is highly deliverable in a hybrid approach to teaching and learning.
- Most of the dormitories at Trinity-Pawling are small, and all of them are subdivided into smaller units which creates easier monitoring of social distancing parameters.
- Given our relatively smaller day student population, compared to an all-day population, Trinity-Pawling can provide daily screening for students coming onto campus.
- Trinity-Pawling has a 230-acre campus with many areas to gather outside for meaningful purposes.
- Trinity-Pawling has limited entrances to campus which can be monitored. All deliveries can be re-routed to areas not frequented by students.

Community Health and Safety



Core health and safety principles from the State of New York and the CDC drives the School's community policies. The safety and well-being of all community members continues to be a top priority at Trinity-Pawling School.

SCREENING:

- All Boarding and Day Students must show documentation of a negative COVID-19 test, taken 4-7 days before returning to campus at the start of the school year. **IMPORTANT:** Test results must be uploaded to Magnus Health **PRIOR** to school arrival. Students who arrive without a negative test result will not be allowed to enter the campus.
- Additional student COVID-19 testing will be done during the check-in process, upon arrival at Trinity-Pawling.
- All Boarding and Day Students returning to campus after a school vacation must show documentation of a negative COVID-19 test taken 4-7 days before returning to campus.
- The School has purchased a machine that will accommodate on-site antigen testing. Additionally, the School will also contract with a laboratory that will facilitate PCR testing. The School will perform random PCR testing on a segment of the campus residents on a weekly basis.
- The School will utilize its internal communication application, Parent Square, to accommodate a daily screening process that all members of the community must complete. Advisors will ensure that their student advisees complete the screening survey each day, which will provide a statement of self-health based on symptoms of COVID-19. Temperatures will be taken daily as part of this screening process. Anyone who does not feel well/has a fever will be referred to the Health Center for further evaluation.
- Day Students will be asked to minimize travel other than to and from school and minimize activities other than those related to school sponsored activities while school is in session.

CONTACT TRACING:

- The School will be adhering to a strict policy with respect to reporting COVID-19 cases to the School.
- Day Student families must notify the Health Center if:
 - they or a member of their household tests positive for COVID-19
 - they or a member of their household are experiencing symptoms of COVID-19
 - they or a member of their household have been in close contact with a person with COVID-19
- Any adult employee of the School who tests positive for COVID-19 must isolate in their home and be symptom free before reintegrating into the school community.
- In the event that a member of the School community tests positive for the virus, the Health Center will notify the state and local health department immediately upon being informed of a positive COVID-19 test result by an individual within school facilities or on school grounds.
- Boarding students who test positive must return to their home or to a guardian who resides within a five-hour driving distance from the School.
- Boarding Students who may have been in sustained contact with a person with COVID-19 will be tested, traced, and placed in quarantine in a dedicated dorm room on campus and monitored daily — Day Students must quarantine at home.
- Any student who exhibits symptoms consistent with COVID-19 will be tested immediately, traced, and placed in isolation.
- Dependent upon their health, students will attend classes remotely during isolation or quarantine.



5:1

STUDENT:FACULTY
RATIO

11 AVERAGE
CLASS SIZE
STUDENTS

24 HOUR
HEALTH CENTER

17
DORM
UNITS



Preventative Measures



The health and hygiene standards and protocols that will be in place acknowledge the successful interplay between personal responsibility and the common good of the community as a whole.

SOCIAL DISTANCING:

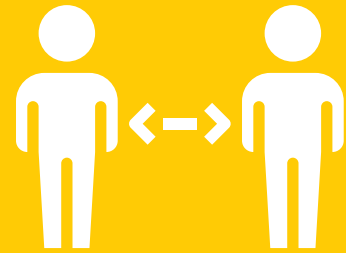
- Appropriate social distancing of six feet of space between individuals will be maintained by all persons on school grounds and in school facilities.
- Class sizes have been calibrated to each individual learning space that accommodates six feet of separation between students.
- Meal service has been revised to create more time for students to have meals while accommodating six feet of separation between students in our dining spaces.
- Dormitories have been configured as smaller units with no more than 17 students in each dormitory unit. Each dormitory unit has its own bathroom and students will be instructed that no more than two students shall be in the bathroom at one time. Rooms that cannot be accommodated for two beds and desks to be six feet apart or greater will be reserved for single occupancy. Dorm units will be fixed and intermingling between dorm units will be restricted. Visitors and Day Students may not enter the dorms.
- All facilities will be subject to occupancy limits that will accommodate social distancing of six feet or more.
- Fans and/or A/C filter upgrades will be installed in learning and gathering spaces to improve air circulation.
- A one-way traffic flow through hallways and stairwells will be utilized.

PERSONAL PROTECTIVE EQUIPMENT:

- It will be the policy of the School that masks will be worn at all times when social distancing cannot be ensured. Masks shall be worn in the dormitory common areas, in hallways and lobbies, and outside when social distancing cannot be ensured.
- Students and teachers will wear face coverings. At the discretion of the instructor, face coverings can be removed under individual circumstances during instruction as long as the necessary distancing can be assured.
- Acceptable face coverings include cloth-based face covering, bandana, hand-sewn, and surgical masks that cover both mouth and nose.
- **Boarding Students will be required to have a 14-day supply of cloth masks. Cloth masks will also be available to students at the School Store, and the entire School is fully stocked with PPE.**

SANITIZING AND HYGIENE:

- The School housekeeping staff will use electrostatic cleaning devices. The housekeeping staff is being trained on the best practices for cleaning with specific regard to COVID-19.
- There will be hand sanitizing stations located throughout the campus. Signage will be installed that instructs all members of the community toward best practices with regard to hygiene and COVID-19.
- Bathrooms and common areas will be cleaned and checked multiple times per day. All campus cleaning will be documented in logs.



Social distancing
for safety



Mandatory use of
face coverings



Hand sanitizing stations
throughout campus

Preventative Measures



MAINTAINING WELLNESS:

- At the advice of health professionals, to best protect the health of the community, all students are required to receive an influenza vaccine at the beginning of the school year. These will be administered at the School.
- **All health forms must be completed and submitted through Magnus Health on the Parent Portal as soon as possible. If health forms are not 100% complete prior to check-in, students will not be allowed on campus.**
- Remote consultations with the Health Center staff to discuss health care plans, medication administration, and new student information will be scheduled using Pick-A-Time. Health Center consultations will NOT be done during check-in.
- Parents may pre-mail their son's medications to the Health Center or contact our local pharmacy, [Resolution RX](#) at 845-855-4125, to have prescriptions filled prior to student arrival. They may also drop off medication during check-in.
- Visitors to campus will be required to complete a health screening process inclusive of temperature taking and the disclosure of any symptoms that may be related to COVID-19. Any visitor who does not feel well and/or has a fever will be asked to leave campus.
- Any member of the community who does not feel well are asked to stay/return home and consult with a physician. Additionally, community members should not plan to reintegrate into the school community until they have received clearance by the Health Center.

SOCIAL EMOTIONAL LEARNING:

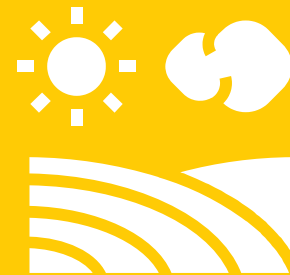
- The Wellness Task Force will be at the forefront of life at Trinity-Pawling, with professionals that will be available around-the-clock for wellness check-ins. They include the School Chaplain, Dean of Counseling, Director of the Center for Learning Achievement, Dean of Residential Life, and Director of Nursing. This team will be central to addressing concerns around COVID-19, changes in academic learning, and the strains that may come with living and learning in a new way.
- Our team of nurses and our Dean of Counseling will provide daily check-ins, while a team of outside psychologists and counselors are also available to meet with students in-person or remotely.
- Our Center for Learning Achievement aims, each day, to help alleviate the challenges and stresses that come with a competitive academic environment.

TRANSPORTATION:

- Ride-sharing services (Uber, Lyft, Taxi, etc.) are prohibited for the 2020-2021 School Year. The School reserves the right to contract with a car service that meets the hygiene and safety standards for COVID-19.
- The School maintains vehicles used to transport students to activities off campus. When School vehicles are used, the occupancy will be limited to ensure necessary physical distancing and face coverings will be required.
- Local school district and contracted bus service will follow NY State requirements for school transportation.



Proper hygiene training



Exposure to outdoor air as much as possible



Many opportunities for small group activities

Teaching and Learning



The School's plan is constructed with the belief that most students will be on campus for in-person learning, but some may not be able to return until later in the year.

- To ensure equity in our education, faculty have developed a hybrid approach to teaching and learning:
 - In-person instruction and synchronous instruction, for those who cannot be on campus but can engage the academic schedule remotely in real-time.
 - Asynchronous instruction, for those who will need to engage learning remotely but will not be able to access the live classes synchronously.
- Owl cameras installed in 44 teaching spaces will allow for 360° smart video conferencing. With automatic shift focus, and smart mics and speakers, both in-person and remote students will have an immersive experience.
- Smart Boards and OneNote software provides in-person and remote access to user-generated content and to interactive services.
- A new academic schedule is in place for the 2020-2021 school year:
 - Six days of learning
 - Eight periods per day
 - Athletic and co-curricular programming built into the schedule

Those families who would like to request consideration for remote learning (synchronous or asynchronous) should contact JP Burlington '95, Director of Admissions, for more details at jburlington@trinitypawling.org

CHALLENGING EVERY
STUDENT TO MASTER

21st

CENTURY SKILLS

45

TEACHERS PROVIDING
FOR 24/7 LEARNING

7

FACULTY AND STAFF
MEMBERS COMMITTED
TO THE
WELLNESS TASK FORCE

Daily Schedule



To comply with social distancing protocol, the Trinity-Pawling daily academic schedule has been transformed to 6 days of learning, 8 periods per day, 3 sittings per meal.

MONDAY, TUESDAY, THURSDAY

8:30-8:50 AM — MORNING MEETINGS

9:00-10:00 AM — LAB CLASS

10:10-10:55 AM — CLASSES

11:05-12:05 PM — LAB CLASS

12:15-1:00 PM — CLASSES

1:10-1:55 PM — CLASSES

2:05-2:50 PM — CLASSES

3:30 PM — ATHLETICS

8:00-9:30 PM — STUDY HALL

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WEDNESDAY, SATURDAY

8:30-8:50 AM — MORNING MEETINGS

9:00-9:45 AM — LAB CLASS

9:55-10:40 AM — CLASSES

10:50-11:50 PM — LAB CLASS

12:00-12:45 PM — CLASSES

2:00 — ATHLETICS

8:00-9:30 PM — STUDY HALL

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FRIDAY

9:00-10:00 AM — LAB CLASS

10:10-10:55 AM — CHAPEL

11:05-11:50 PM — CLASSES

12:00-12:45 PM — CLASSES

12:55-1:40 PM — CLASSES

1:50-2:35 — CLASSES

2:45-3:30 — CLASSES

4:00 — ATHLETICS

8:00-9:30 PM — STUDY HALL

MEALS

7:00-8:30 AM

BREAKFAST

11:00 AM-1:40 PM

LUNCH

4:45-7:00 PM

DINNER

10:30 AM-12:30 PM

SUNDAY BRUNCH



Technology



Trinity-Pawling is committed to providing the most up-to-date technology to its students and faculty. The School has prioritized this investment over the summer to provide faculty with new and improved tools to deliver high quality in-person, hybrid, and remote learning experiences that will meet the individual needs of all students.

- MICROSOFT TEAMS will be our new remote collaboration software. It is a unified communication and collaboration platform that combines classroom chat, video meetings, file storage, and application integration.
- ONE NOTE will be utilized by faculty for free-form information gathering and multi-user collaboration. It gathers users' notes, drawings, screen clippings, and audio commentaries. Notes can be shared with other OneNote users over the Internet or a network.
- MAGNUS HEALTH continues to be the School's online software solution for collecting, managing, and securely storing student health information. PLEASE NOTE: If health forms are not 100% complete prior to check-in, students will not be allowed on campus.
- OWL CLASSROOM CAMERAS will be installed in 44 teaching spaces. Owl cameras allow for 360° smart video conferencing. They automatically highlight and shift focus to people present in the classroom when they speak, so students will know what's happening as if they're there. Smart mics and speakers let everyone be heard, creating an immersive experience for both in-person and remote students.
- SMART BOARDS will be connected in 27 learning spaces, providing access to user-generated content and to interactive services and Internet applications. 17 learning spaces are connected with projectors and monitors.
- DIAGNOSTIC TESTING MACHINE will allow our Health Center to administer on-site antigen testing on campus.
- PARENT SQUARE will unify communication between families and the School for mass notifications, online conferences, daily health reporting, and more.
- BOARDINGWARE will streamline the daily administration required to manage leave and attendance, sign-in/out, and for tracing.
- DEVICE improvements made with 50% of school computers replaced with brand new devices and the other 50% of computers have been upgraded with new hardware to enhance performance and prolong their lifespan.
- INTERNET SPEED - TRIPLED, and the School now has two internet lines on campus, each from a different provider, to ensure redundancy.

44

OWL CLASSROOM
CAMERAS



27

SMARTBOARDS

50%

OF SCHOOL COMPUTERS
UPGRADED



3X

FASTER INTERNET

Athletics and Co-Curricular Activities



All facets of growth — spiritual, physical, and academic — have grounded and guided the Trinity-Pawling community in years past, and during this unique year, all resources will be utilized to ensure the holistic wellness of our students and faculty.

- Trinity-Pawling School competes in the Founders League, comprised of 11 boarding schools, ten of which are in the state of Connecticut. On July 15, 2020, the heads of school of the Founders League schools unanimously decided to cancel interscholastic competition for the Fall Term. Subsequently, Trinity-Pawling decided to cancel interscholastic competition with non-Founders League schools for the Fall Term. The Founders League and Trinity-Pawling separately reserve the position to revisit this decision should the conditions with COVID-19 and the School's overall health protection plan merit such reconsideration.
- The athletic program at Trinity-Pawling for the Fall Term will proceed without interscholastic competition but will focus on individual and sport-specific skill development, wellness activities, and intramural activities. Face coverings and/or physical distancing will be required components of any athletic activity.
- The School's choral and instrumental music programs are a curricular component of the academic schedule for those participants. Accordingly, choral and instrumental music classes will meet in spaces that can accommodate the required physical distancing for this activity (at least 12 feet of separation between vocal music and woodwind participants). The School also has the ability to conduct choral and instrumental music remotely with the use of dedicated software.
- Chapel and other in-person gatherings will occur inside buildings with the size of meetings determined by the requirements of six feet distancing. Face coverings will be worn when people are inside. Some gatherings will be held outside in large open areas with people physically distanced by six feet or more.
- Theater classes, clubs, and activities that can accommodate the necessary physical distancing will meet. Face coverings will also be worn when meetings occur inside or outside when physical distancing cannot be ensured.

230

ACRE CAMPUS
FOR OUTDOOR
ACTIVITIES

20,000

SQ. FT.
FIELD HOUSE

24

DEDICATED
COACHES AND
ATHLETIC
TRAINERS

Dining Services



The configuration of our dining facility, Scully Hall, has been altered to provide single-direction flow and physical distancing.

- Under current New York State guidance, each dining table will contain only the number of chairs that can accommodate the necessary distancing. In most cases, this will be two chairs per table.
- The School will modify McGraw Wrestling Room so that it can be repurposed as a second location for dining.
- When the weather is accommodating, students will be encouraged to eat outside.
- In addition to food that will be consumed in our dining hall, our food service provider, Culinart, will also have “grab-and-go” options.
- All buffet-style equipment has been removed from the dining hall. All food will be served by food service personnel.
- Face coverings will be worn by everyone in the dining facilities, except when they are seated eating their meals.
- The Cave (school snack bar) will be available to students and ordering will be facilitated through the Odin app that students can upload to their devices.



SIX FOOT
DISTANCED
SEATING

MANY OUTDOOR
DINING OPTIONS



PROFESSIONAL
FOOD SERVICE
PERSONNEL

Potential School Closure



Any school closure would likely only occur if it were mandated by an executive order of the Governor of the State of New York because the infection rate for this region of the state had crossed an identified threshold. There is no way to predict if this will occur or not. However, if it were to happen, the School would continue to pursue a remote learning program for the period of time that the School would be forced to be closed. Boarding students could remain on campus for remote learning until which time they were able or required to return home.

If the School were forced to close and move to a remote learning schedule that is different than the 2020-2021 School Calendar, then the School would look at a refund of the variable costs that were not incurred during the course of the remote learning period.

"This journey will be distinctive, life-changing, and evolving. We will continue to honor important traditions and the timeless values that have distinguished the Trinity-Pawling experience. Yet, we will also continue to be nimble in order to provide our students with the educational fortitude that will equip them with the skills and confidence to adapt."

— HEADMASTER BILL TAYLOR