

HOLY CHILD SCHOOL AT ROSEMONT

# RE-OPENING PLAN 2020



HOLY CHILD  
SCHOOL AT  
ROSEMONT

*The joy of achievement*



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## Dear Parents,

I am pleased to announce formally that we plan to re-open school in person on September 9 for Grades 1-8 and the following day for Early Childhood.

We have worked hard all summer to plan for this re-opening, and to ensure that we can do so safely, in accordance with CDC, Pennsylvania Department of Education, and Montgomery County guidelines.

Frankly however, **opening** the School is not the issue. **Keeping it open** will be the challenge; we will need everyone's commitment and responsible behavior to mitigate the spread of the COVID-19 virus and thus ensure that we don't have to shut down the entire school. I cannot stress this point enough: **the health of our community is a function of each and every one of its members following the protocols you will read more about below\*, and being honest and vigilant about symptom surveillance at home.**

More specifically, I am optimistic that our measures will mitigate infection at school, but they will not be effective if families are not also vigilant after school and on weekends about where they go and with whom they interact. Our medical experts tell us that breaking our cohorts or bubble by attending neighborhood birthday parties or by having one's child play on a travel team are easy ways for the virus to spread in a school community. We hope and ask that parents weigh such outside interactions very carefully. Consistent with our mission, and now more than ever, we will need each of our families to look out for the "good of the whole" during this time.

As you have read earlier this summer, a Board appointed Task Force, co-chaired by Dr. Soo Abboud P'24'26 and our Director of Finance Brenda Cole, and consisting of Board Members (Dawn Doherty P'20'25, David Hark P'18'21'24, Bill Rouse P'20'24'26, Arnie Schneider P'10'12'15 (Board Chair), and Kate Wunner), myself, our Director of Facilities Robert Smith and our School Nurse Jessica Travaglini P'28'31, led the planning for our Re-Opening. An Executive Summary of this work follows. A new Board-appointed Pandemic Advisory Council will be formed shortly to help us implement this plan and modify it if/as necessary.

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*The Task Force's deliberations were informed by a variety of sources, including primarily CDC guidelines, the PA Department of Education guidelines on the re-opening of Schools as well as Montgomery County Guidelines and protocols. We also attended and considered input from ADVIS and NAIS webinars and presentations, from the recommendations of the American Association of Pediatricians, from the Policy Lab at CHOP, from Bill Rouse P'20'24'26, whose company is working on these issues with schools throughout the country, and from Dr. Carl Deirmengian P'26'26'29, a current parent who is overseeing COVID-19 safety for his medical facility.*

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## GUIDING PRINCIPLES:

- ✦ The health and safety of Holy Child's students, staff and community will be the first consideration in all decisions.
- ✦ Our approach to opening the campus this year will be a risk reduction strategy to reduce exposure and limit transmission. There is no such thing as "zero risk", in anything we do, and certainly not during a pandemic.
- ✦ Because the social and emotional benefits of (responsibly) having children back in school are crucial to their overall development, we placed high value on re-opening for all students Early Childhood-Grade 8, on a full time schedule.

*Please note:*

*The overall conditions remain fluid and as the situation changes locally, we may have to modify our approach.*

## BASIS OF OUR DECISION MAKING AND RECOMMENDATIONS

Based on the variety of inputs noted above and our collective understanding of best practices for schools, our recommendations reflect the following core beliefs and assumptions:

- ✦ **Physical distancing, face coverings/masks, and hand hygiene** are key to providing a safe environment for all.
- ✦ **Prolonged exposure** (more than 15 minutes) to someone who is NOT physically distanced is to be avoided.
  - ▶ 6 feet of physical distancing is recommended whenever feasible. Children in homerooms will have their desks 6 feet apart.
  - ▶ In some of the special spaces ie. Lower School science lab and art studio, such physical distancing (individual desks 6 feet apart) is not feasible. In those spaces, plexiglass dividers will provide protection as well. We will monitor the changes to state guidelines and community spread; if circumstances change we can have these teachers teach in homerooms and/or virtually into the homeroom if necessary.
  - ▶ Maintaining strict physical distancing in Young Falcons, Falcons, and PreKindergarten is more difficult. We are having ongoing conversations about how to mitigate the risk of infection in those grades.
- ✦ **Face Coverings/Masks** will be worn by all students, faculty, and staff at all times.
  - ▶ We will establish age appropriate protocols for "mask breaks" as necessary.
- ✦ **Hand hygiene**

We are installing numerous sanitizing stations throughout the school.

  - ▶ Children will sanitize their hands on the way out to recess, and before they re-enter the building, and regularly throughout the day.
  - ▶ They will also practice hand hygiene upon entering and leaving classrooms other than their homeroom.



## Cohorts

We are creating cohorts of each grade.

- ▶ In case of infection, this should allow us to quarantine a grade, instead of the entire school or a division of the school.
- ▶ This will impact cross graded clubs, teams and activities, including our Buddy Program.

## Bathrooms are potential sources of spread.

As a result, we are working on plans to:

- ▶ Clean them several times a day
- ▶ Limit access to a few children at a time
- ▶ Create physical distancing protocols in and outside of them

## OTHER SAFETY STEPS AND MEASURES TO MITIGATE INFECTION

Based on the variety of inputs noted above and our collective understanding of best practices for schools, our recommendations reflect the following core beliefs and assumptions:

## Parents must **complete a COVID-19 screening questionnaire** for their child and return the form to the health office before the start of school. This will be provided at a later date.

- ▶ We will also be using a web based app to allow daily symptom screening to be performed digitally by parents before drop off.

## Testing

- ▶ The capability for rapid turnaround COVID-19 testing for the school is in the process of being secured. **This will allow us to test all faculty and staff prior to the start of school and to test affected individuals during the year when confronted with a COVID-19-positive staff or student.** The possibility of offering all students and families testing prior to the school year is also being considered and will depend on community trends in the upcoming weeks.

## Lunch will be brought to and consumed in the homeroom, or outside.

- ▶ Our goal is to allow one grade each day to eat in the cafeteria – while physically distanced – as a special treat and break in the routine

## Drop off procedures

- ▶ We will take temperatures of all children and adults upon entering the building during the first weeks of school.
- ▶ We are considering the feasibility of having separate Early Childhood/Lower School and Middle School entrances and exits.
- ▶ We will re-emphasize with each family its responsibility to help maintain the health of the community. *(Which means they will be required to conduct a symptom check of their child prior to drop off)*

# Executive Summary (CONTINUED)

## ✦ Isolation Room

- ▶ We have created an isolation room adjacent to the Health Center for any child or adult who appears to be symptomatic.

## ✦ Parent Visitors

- ▶ Parents will generally not be allowed to enter the school.
- ▶ There could be exceptions, when they may gather in smaller groups while being physically distanced and wearing masks.
- ▶ For the time being, Admissions tours of the school will be virtual only.

## ✦ We will be having the **children outside more often.**

- ▶ We are setting up a small tent (20x20) on the Lower Patio which will serve as an outside classroom and outside cafeteria for one section at a time.

## ✦ Enhanced Cleaning

- ▶ We have hired Healthcare Services Group (“HCSG”) to clean our buildings. Ted Wahl P’20’23’25 is the CEO of this company, which has traditionally cleaned nursing homes, hospitals and senior living facilities.
- ▶ As part of its overall cleaning program, HCSG will be adding two full-time day cleaning professionals to regularly clean/sanitize/disinfect and inspect high-touch areas (i.e., doorknobs, handrails, bathrooms, etc.).
- ▶ We are confident that HCSG will provide a state-of-the-art, healthcare-grade standard of cleaning for the School, as the company brings:
  - Over 40 years of infection prevention and control experience and expertise in healthcare settings
  - Healthcare-grade cleaning, sanitizing and disinfecting policies and procedures, tailored to the education environment
  - Subject matter expertise in federal, state and local health standards and regulations (including in-house Board Certified Infection Preventionists and Epidemiologists)

## ✦ The Extended Day Program

- ▶ Is being rebranded to become “Essential Care”
- ▶ Will be much more limited in number
- ▶ Will be organized in cohorts to mirror the day practices

## ✦ Contact Tracing

- ▶ Will be managed both through local health authorities and the school
  - Contact tracing will be conducted through local health authorities and Holy Child if a test performed at Holy Child returns positive. Plans are being developed to allow for rapid contact tracing should a Holy Child faculty, staff member, or student test positive.
  - Our school nurse has attended a Johns Hopkins Contact Tracing course, and we will have others trained in contact tracing by the start of school.
  - Our protocols for identification of all persons on campus by date and time and their contact information reflect that training and other standards of care.

## OTHER POINTS OF EMPHASIS:

- ✦ We understand that there may be students who are at **higher risk** for severe illness from COVID-19 due to a medical condition, and we will do our best to accommodate their needs during this difficult time. After receiving appropriate medical documentation, your Division Director will work with you to develop a home schooling plan customized to your needs and desires as best as possible. *Please contact your Division Director if your child is in need of this service.*
- ✦ Please find a mask for your child that meets the standards listed on page 13 and have him/her practice wearing it now, if they haven't already.
- ✦ **Lunch**
  - ▶ Children will eat in their homerooms. We will deliver a limited number of menu items to those in Kindergarten-Grade 8 who wish to purchase lunch.
  - ▶ Each child (except in Early Childhood) will have to bring their own snack.
  - ▶ Children will not have access to the microwave ovens, and parents will not be able to drop off outside food at lunch.
- ✦ We **strongly request** that parents and close family members **refrain from traveling to highly infected areas**, especially for the two weeks prior to the start of school. Adherence to this guideline, along with the testing we will do of all faculty and staff, should give us the best chance of opening school safely.
- ✦ **Busing**
  - ▶ We are still learning which districts will or won't be providing busing and we are considering a variety of contingency plans. For now however, we ask all parents **to choose busing only if it is a necessity, rather than a convenience**, for you and your child.





There are still many moving parts to these procedures, including adapting them to changing circumstances if/as necessary. We will be producing a video that can more easily show and explain what will be expected of students this year to mitigate the risk of infection. We also plan to have **two virtual town hall sessions later on August 24 and 25 at 7:30 p.m.** where you can ask more specific questions about the school year. The Division Directors and I will host these sessions. Drs. Soo Abboud P'24'26 and Carl Deirmengian P'26'26'29 will also attend and can answer any questions regarding our school's new health protocols this year.

As I am sure you will find upon review, our plan – which was approved unanimously by the Board of Trustees – is well thought out and reflects the collective wisdom of numerous outside agencies and of the 10 members of the Holy Child Community who served tirelessly on this Task Force. We have thought this through well, but even in a 20 page report, and even with the level of detail we have provided, this does not address every thought and concern people may have. This is a plan that works for our school and our culture, and more importantly, it reflects the standard of care as articulated by the agencies and organizations listed (CDC, et al).

This will be a very challenging year for all of us. I thank you in advance for your patience, support and understanding as we create a new normal for the beginning of the 2020-2021 school year.

Sincerely,

A handwritten signature in black ink that reads "Tom Lengel".

Thomas G. Lengel P'12

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*\* Please pay particular attention to your emergency card contacts. While we remain in the pandemic, if you or your contact is called to pick up a child whom we suspect may be infected with the virus, **it will be imperative that you do so within one hour.** We simply cannot have potential positive cases in the building for any duration of time, even with a separate space dedicated to them.*

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- ✚ The **health and safety** of Holy Child's students, staff and community will be the first consideration in all decisions.
- ✚ Our approach to opening the campus this year will be a **risk reduction strategy** to reduce exposure and limit transmission. There is no such thing as "zero risk", in anything we do, and certainly not during a pandemic.
- ✚ Because the **social and emotional benefits** of (responsibly) having children back in school are crucial to their overall development, we placed high value on re-opening for all students Early Childhood-Grade 8, on a full time schedule.

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*This plan aims to provide a structured framework and strategy for ongoing efforts in providing the highest level of education, while adhering to the most updated safety recommendations. The plan will require flexibility, to allow for a measured response to the changing local conditions of the COVID-19 pandemic. Our faculty and staff are dedicated to adapting to these changes, with a focus on maintaining the quality educational experience that is expected of our school.*

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Our deliberations were informed by a variety of sources, including primarily **CDC guidelines** and the **PA Department of Education guidelines** as well as **Montgomery County guidelines** on the re-opening of schools. We also attended and considered input from ADVIS and NAIS webinars and presentations, from the recommendations of the American Association of Pediatricians, and from Bill Rouse P'20'24'26, whose company is working on these issues with schools throughout the country.

Attitudes regarding COVID-19 have a quite large range, including those who are very fearful, those who do not believe that the virus presents a danger, and everyone in between. Despite these varying opinions, it is critically important that we all come together and commit to following the guidelines and recommendations of authoritative bodies. We ask that every family respect and understand the difficult decisions that must be made to find a balance between safety and education. Your support in confirming the importance of safety practices is critical in creating a cohesive culture among the students, and we appreciate your efforts to reinforce these habits at home.

With our school's Re-Opening Plan now devised and in place, this Task Force will be replaced by an Advisory Council consisting of Drs. Soo Abboud P'24'26 and Carl Deirmengian P'26'26'29, Phil Okala P'19'21 (COO of Penn Medicine), other Holy Child parents who are medical professionals, and a few more Trustees. This Pandemic Advisory Council will assure effective implementation of our Re-Opening Plan, including adjusting it if/as necessary.

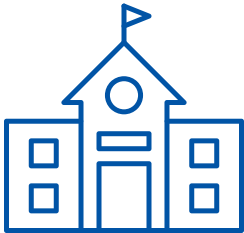
We ask that you intentionally demonstrate your willingness to abide by the mandates of this Plan by **signing our Health and Wellness Pledge**. Your signature indicates that you have read, understood, and will support the Guiding Principles, Protocols, and Policies outlined in this Plan. ***Please note: No child or family will be able to return to school without this completed form.***

**Pandemic Coordinator** – Brenda Cole (Director of Finance and Operations), who co-chaired the Re-Opening Task Force, will be the Pandemic Coordinator for Holy Child School at Rosemont. Jessica Travaglini (School Nurse), as well as other members of the Administration, will assist her in that role.



## ✚ Important Calendar Dates

- ✓ The first day of School for Grades 1-8 will be on September 9 from 8 a.m. to 3:10 p.m. September 10 will be the first day for Kindergarten who will operate on a reduced schedule that day from 8 a.m. to noon. September 10 will also be the first day for Young Falcons, Falcons, and PreKindergarten who will operate on a reduced schedule from 8 a.m. to 10 a.m. Please view the calendar on the Parent Portal for more detailed information.
- ✓ We will update you as to the status of school events such as Sneak-A-Peek and Holy Child 101 via email.



## ✚ Daily Procedures

- ✓ **Drop off and Pick up**
  - Drop off starts at 7:30 a.m. Children need to be wearing their masks when they exit the car or bus.
  - At least for the first couple weeks, we will take temperatures of all children and adults upon entering the building. Anyone with a temperature over 100.0 degrees will not be allowed to enter the building.
  - We will re-emphasize with each family its responsibility to help maintain the health of the community, which means they will be required to conduct a symptom check of their child prior to drop off. *“See Symptom Surveillance” under “Prevention” below.*
  - Students will go directly to their supervised homeroom.
  - Students should be in their homeroom ready to start the day by 8 a.m.
  - Dismissal will be from the homeroom. This year, we will begin dismissal from school at 3:10 p.m. rather than at 3:05 p.m. as in the past. This will accommodate some minor but important changes we’ve made to the school schedule, including longer lunch and recess. Early Childhood students without Lower School or Middle School siblings will start dismissing at 2:50 p.m.
  - Pick up will be from Broderick Hall between 3:10 p.m.-3:40 p.m. Students will be called down from their homeroom accordingly. Driver procedures remain unchanged.
  - We are considering separate entrances and exits for Early Childhood/Lower School and Middle School..
- ✓ **Transportation**
  - There still remains much uncertainty around busing; parents should check with their school district about plans for the upcoming year.





## ✚ Daily Academic Schedule

- ✓ Other than moving temporarily to a 5-day, Monday-Friday schedule in Middle School, we are planning to keep class schedules as close as possible to our typical schedules. We will notify you of any significant changes.



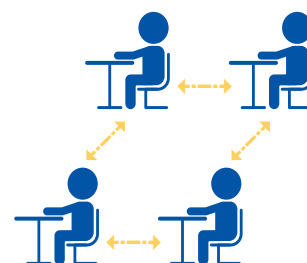
## ✚ Cohort Groupings

- ✓ Students will consistently remain with their grade, so that in the case of infection, this should allow us to quarantine a grade, instead of the entire school or a division of the school. This will impact cross graded clubs, teams and activities, including our Buddy Program.

### ✓ Reassigned spaces

In order to maintain physical distancing:

- Grade 7 homerooms will be located in the MPR (Multi-Purpose Room) and Chapel.
  - Grades 5 and 6 have swapped spaces.
  - Middle School Music will meet in Room 312 (former Grade 7 homeroom.)
  - Lower School music class has moved to the new library.
- ✓ Lower School Spanish teacher will travel to each homeroom to teach students in Grades 1-5.
  - ✓ The librarian will travel to the homerooms to read stories and assist with library research.
  - ✓ In Middle School especially, for most subjects, the teachers will travel to the classroom rather than have the students travel to the teacher.
    - Middle School students will remain in their homeroom for language arts, social studies, religion, Spanish, and math. Teachers will come to the homeroom for those lessons.
    - Students will move to art, music, science and PE spaces. These spaces have been reorganized to allow for proper safety.



## ✚ Recess

- ✓ Lower School students will play only with the students in their grade and will follow a rotation schedule allowing the children to all have time on the playground, the patio, gym and Wendover Field. Children will sanitize their hands before going to recess, and before reentering the building. We will also clean the playground apparatus during the day.
- ✓ Middle School recess will also take place by grade level. Middle School will rotate around the front and back of Algeo Field and front and back of the gym, often with the divider down.





## ✦ Lunch

- ✓ Students in Kindergarten-Grade 8 will be able to purchase box lunches that will be brought to and consumed in the homeroom, or outside.
- ✓ We hope to allow one grade each day to eat in the cafeteria – while physically distanced – as a special treat and break in the routine.

## ✦ Snack

- ✓ The cafeteria will provide snacks for the students in Early Childhood. Students in Grades 1-8 will be expected to bring their snack from home and will consume their snacks in homeroom or at recess.



## ✦ Hallway Transitions

- ✓ We are modifying the class schedule to reduce transitions and interactions between students. There will be directional arrows in the hallway and physical distancing reminders to minimize hallway traffic.
- ✓ Early Childhood will remain in their homerooms and breakout rooms for most of the school day, except for their times outside.



## ✦ Extracurriculars: Clubs, Music, and Athletics

- ✓ All of our extracurriculars, including athletics, clubs, and music ensembles and lessons have been put on temporary hold. We are hopeful about reinstating them during the year and hope to host outdoor Friday Night Lights and outdoor intramurals. We will update you on these possibilities.



## ✦ Extended Day

- ✓ Is being rebranded to become “Essential Care” as noted in the cover letter
- ✓ Will be much more limited in number and have shortened hours
- ✓ Will be organized in cohorts to mirror the day practices
- ✓ Will be staffed with internal supervision as we do not want to introduce college students into our environment in order to maintain cohorts and avoid increasing the risk of exposure possible if college students were supervisors

## Our Program: CHANGES TO THE TYPICAL PROCEDURES (CONTINUED)

### ✚ Calendar and Events:

- ✓ **Parent Events:** All major events (Holy Child Shops, Homecoming, etc.) are under review and will only be held if and when circumstances permit. Communication of planned events will necessarily assume everyone must be flexible and responsible if we are to respect the Guiding Principles of this Plan.
- ✓ **Student Events:** All student events (weekly assemblies, Mass, etc.) are suspended as above.
- ✓ **Field Trips:** For the time being, all field trips are suspended as above.

### ✚ Educational Alternatives in Case of COVID-19-related illness:

- ✓ If an individual student is unable to attend school in person, we will provide age-appropriate work and assignments during the length of their absence due to illness or exposure. In some instances, this could include watching class via a webcam.
- ✓ If an entire section or grade is quarantined, we will provide a virtual learning program similar to the HC@Home virtual learning program we provided last spring.

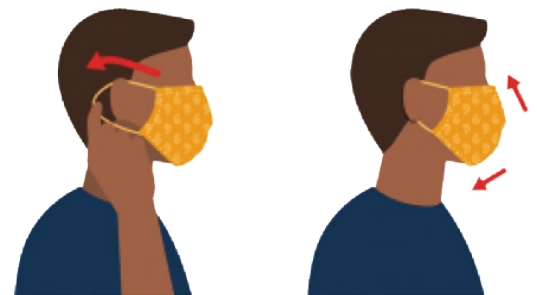




## PREVENTION

### ✚ Masks/Face Coverings

- ✓ All students from Young Falcons-Grade 8 and all faculty and staff are required to wear masks daily on the premises.
- ✓ Face Coverings/Masks will be worn:
  - In classrooms
  - When passing through the halls
  - Outside at recess
  - When entering and exiting the building
  - In the bathrooms
- ✓ We will also provide “mask breaks” when and where we can.
- ✓ Holy Child will be providing slingpacks on the first day of school for students in Kindergarten-Grade 8 so that he/she can carry his/her mask/personal hand sanitizer easily.
- ✓ Parents must provide at least two clean masks for their child each day. This allows for an extra mask in case one rips or can no longer be used.
- ✓ Parents are also asked to make sure their child has a personal size hand sanitizer to carry with them in their slingpack each day.
- ✓ **What Constitutes a Mask?**
  - A face mask means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face (no gaiter neck masks or scarves) and does not have a valve.
  - A face mask can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen. While N-95 respirator masks are the most effective, the CDC recommends saving those masks for the healthcare professionals.
- ✓ **Wearing your Face Mask Correctly:**
  - Wash your hands before putting on your face covering.
  - Put it over your nose and mouth and secure it under your chin.
  - Try to fit it snugly against the sides of your face.
  - Make sure you can breathe easily.
- ✓ **Acceptable Masks:**





## ✚ Symptom Surveillance

- ✓ Prior to the school year, parents will be required to complete a COVID-19 questionnaire.
- ✓ We will be using a web based app to allow daily symptom screening to be performed digitally by parents before drop off. Look for details later this month.
- ✓ A comparable COVID-19 questionnaire will be required to be completed by any visitor to Campus. Look for details later this month.



## ✚ Enhanced Cleaning

- ✓ We have hired Healthcare Services Group (HCSG) to clean our buildings. Current parent Ted Wahl P'20'23'25 is the CEO of this company, which has traditionally cleaned nursing homes and hospitals. We are confident that HCSG will provide a much higher, medical grade standard of cleaning for the school.
- ✓ We are adding two full time day cleaners to regularly clean high touch areas ie. doorknobs, handrails, bathrooms.
- ✓ HCSG will also bring a heightened awareness of preventative practices and depth of cleaning.



## ✚ Hand Hygiene

- ✓ We are installing numerous sanitizing stations throughout the school
- ✓ Children will sanitize their hands on the way out to recess, and before they reenter the building.
- ✓ They will also practice hand hygiene upon entering and leaving classrooms other than their homeroom, when using materials, and regularly throughout the day.
- ✓ Reminders to practice hand hygiene will be given throughout the day and supported by signage throughout the building.



## ✚ Water Fountains

- ✓ Water drinking stations are limited to non-contact, refillable water stations.

## ✚ Plexiglass dividers

- ✓ Where we cannot maintain 6 feet of distance between desks (Lower School art and science), plexiglass dividers will provide protection and masks will be worn at all times by students and teachers. We will monitor the changes to state guidelines and community spread. If circumstances change, we can have these teachers teach in homerooms and/or virtually into the homeroom if necessary.

## ✦ Sharing School Materials

- ✓ In order to reduce potential spread, where we can provide individual supplies (in classes such as art or science), we will do so. When that is not feasible, we will be cleaning the supplies or spacing the time between their usage.



## ✦ Enhanced HVAC/filtration system

- ✓ We have increased the HVAC filtration system to meet current CDC recommendations.
- ✓ We are installing a pre-filter in the Health Center and in the isolation room to better filter the air before it returns to the HVAC system.
- ✓ We are increasing the outside air intake from our roof top units so that the recirculated air will mix to a greater degree with fresh air.



## ✦ Rental Facilities

- ✓ The campus will not be utilized by any groups outside Holy Child School at Rosemont, including the rental of athletic spaces.



## ✦ Testing of Faculty and Staff

- ✓ We are planning to test all faculty and staff prior to the start of school to ensure that we are taking the greatest precautions for the safety of our students, faculty, and staff as we begin the year.
- ✓ We also may be able to provide testing to the greater Holy Child community, and are working on the details of doing so.





## IN-SCHOOL RESPONSE TO A SICK CHILD

### ✚ Emergency Contact Procedure

- ✓ We will notify the emergency contact that you have provided to our school.
- ✓ While we remain in the pandemic, if you or your contact is called to pick up a child whom we suspect may be infected with the virus, **it is imperative that you do so within one hour**. We simply cannot have potential positive cases in the building for any duration of time, even with a separate space dedicated to them.

### ✚ Isolation Room

- ✓ We have created an isolation room adjacent to the Health Center for any child or adult who appears to be symptomatic.

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*Please see our "Communication" section on page 20 for how we will notify you if your child is exposed to a COVID-19-positive case.*

## HOLY CHILD'S RESPONSE TO POSITIVE CASES

### ✚ Testing and Contact Tracing

- ✓ **Testing**
  - The capability for rapid turnaround COVID-19 testing for the school is being secured. This will allow us to test all faculty and staff prior to the start of school and to test affected individuals – and possibly their family members – during the year when confronted with a COVID-19 positive staff or student.
- ✓ **Contact Tracing**
  - Will be managed primarily through local health authorities and our School Nurse, who took a course from Johns Hopkins in contact tracing. We will contact the local health department after any student or staff member exposure or COVID-19-positive case so that we and the local health department can then conduct rapid contact tracing.

### ✚ School Monitoring

- ✓ All teachers will be trained on protocols for monitoring student and staff health during the Faculty/Staff meetings in August.
- ✓ The school will keep track of those children that are absent, those that are sick, and those that have been diagnosed with COVID-19. Firm guidance will be provided with dates of expected return.
- ✓ The school will work closely with the local Department of Health concerning any presumptive or confirmed COVID-19 cases in our community. This will include following the Department of Health recommendations for contract tracing, communication, and cohort quarantine, and/or the closure of any section of the school.

## (SCHOOL MONITORING CONTINUED)

- ✓ The school will strive to honor the student/family's privacy, while at the same time honoring public health measures. The school will respond to COVID-19 information confirmed directly from the student or family involved.

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*Please see "Expectations at Home" on page 19 for how to notify Holy Child if your child or household member has been exposed to or tests positive for COVID-19.*

## COVID-19 RELATED HEALTH PROTOCOLS

COVID-19 can be diagnosed by symptoms or by a diagnostic test. Someone who has tested positive is referred to as being COVID-19-positive. Someone who has symptoms consistent with COVID-19 but tests negative may still have COVID-19, as the test misses 10-20% of cases. Therefore, if a person has a combination of concerning symptoms, their situation may still be handled as if they are COVID-19-positive.

### What if a student is confirmed to have COVID-19?

- ✓ If a student has confirmed COVID-19, the student will isolate for 10 days after symptoms first began.
  - The entire class/cohort of the COVID-19-positive student, including the homeroom teacher, will quarantine for 14 days.
  - Siblings of the classmates of the COVID-19-positive student will quarantine for 14 days.
  - Siblings of the COVID-19-positive student will quarantine for up to 24 days. *(See below for situational details).*

### What if a student has symptoms of COVID-19?

- ✓ The student will quarantine for 10 days. *See below for return to school guidelines.*
- ✓ If COVID-19 is suspected, testing may be recommended.

### What if a healthy student has contact with someone who has COVID-19?

- ✓ If the healthy student is no longer exposed, then a 14 day quarantine from the last known exposure is necessary.
- ✓ If the healthy student remains exposed, with a COVID-19-positive sibling or parent in the same house, then the healthy student has to quarantine with the sick family member for 10 days, and then serve an additional 14 day quarantine as directed by the CDC. If the healthy student can be removed from the house in a safe manner, then the 14 day quarantine starts at the last exposure.
- ✓ If the healthy student has symptoms or becomes COVID-19-positive, then a 10 day isolation is necessary.

### Quarantine Protocol Example:

- ✓ Edward in Grade 3 tests positive for COVID-19. Edward will need to isolate for 10 days.
- ✓ Edward's entire Grade 3 class and teacher need to quarantine for 14 days.
- ✓ The siblings of all Grade 3 students except for Edward quarantine for 14 days.
- ✓ Jane (Edward's sister in Grade 5) may have to quarantine for up to 24 days.
  - If Jane develops symptoms and tests positive, she will isolate 10 days after she developed symptoms.
  - If Jane is removed from Edward's household so there is no additional exposure, she quarantines for 14 days like the rest of Edward's class and his classmate's siblings.
  - If Jane remains in the household and never develops symptoms, she will quarantine 24 days (the 10 days Edward is contagious as well as the 14 days it can take to develop symptoms).
  - If this scenario applies to you, our School Nurse will guide you through the proper protocol for your situation.

### Cleaning and disinfecting of school after a COVID-19-positive case:

- ✓ Areas used by the sick student/staff will be closed off for 24 hours before deep cleaning.

### At what point does the entire school close and go virtual due to COVID-19 cases?

- ✓ This will depend on many factors that are still evolving. If multiple students or greater than a certain percentage of students, faculty, and staff test positive during the 14 day quarantine due to an exposure, the entire school will close and go virtual. Closing of a school will also heavily depend on community transmission. We will monitor evolving guidelines closely.

## RETURN TO SCHOOL GUIDELINES AFTER ILLNESS

### When tested and found to be COVID-19-positive, the student will remain home until:

- At least 10 days have passed since the onset of symptoms **AND**
- Until fever free without the use of anti-fever medications for 72 hours **AND**
- Symptoms are improving.

### When tested and determined to be COVID-19 negative, the student will remain home until:

- The student meets the school's criteria for return to school after illness which includes fever free, vomiting and diarrhea free for greater than 24 hours without medication **OR**
- An alternative diagnosis is documented by a physician so that the child can return to school.

### When symptoms are suggestive of COVID-19 but COVID-19 testing was not completed, the student will remain home until:

- At least 10 days have passed since the onset of symptoms **AND**
- Fever free without the use of anti-fever medications for three days **AND**
- Symptoms are improving.



- ▶ **If anyone in your household tests positive for COVID-19**, please alert the school immediately and our School Nurse will provide guidance. Additionally, if your child has a potential exposure to COVID-19 outside of the family, it is important that the school be made aware immediately.
- ▶ **If there has been travel by a student or household member** to an area with a high COVID infection rate, please notify the School Nurse for guidance.
- ▶ **Stay Home if Sick:** If your child is sick, please do not send them to school. The symptoms of COVID-19 in children can vary greatly, including low grade fever, sore throat, runny nose, coughing, and stomach ache or diarrhea. More information will follow.
- ▶ **Stay Home if Exposed:** If someone at home is sick and COVID-19 is possible, please do not send your child to school.
- ▶ **Follow Federal and State Orders:** It is expected that all families of the Holy Child community follow local orders, including the use of masks and physical distancing even when not in school, as these measures will reduce the likelihood of viral spread to the school.
- ▶ **Travel:** Obey local travel orders and avoid travel to areas with high COVID-19 infection rates.
- ▶ **Face masks:** Teach your child how to use a mask properly, placed snugly over the nose, and make sure that they wear the mask to school. Also, wash the masks regularly if using fabric non-disposable masks. Reinforce the need to avoid touching your face.
- ▶ **Hand-washing:** Reinforce the need for frequent handwashing and hand sanitizer use.
- ▶ **Food and Drink:** Reinforce the idea that food and drink should not be shared with friends at school.
- ▶ **Personal Items:** Limit the number of personal items which are brought to school, especially those items that the child may place or hold against their face.

# Communication and Important Dates

## ✦ Communicating School Updates

- ✓ Most school-wide updates will be provided through our weekly newsletter, *Holy Child Herald*. As needed, other information will be communicated via eNotify (our email system).

## ✦ Virtual Town Halls

- ✓ We will have two virtual gatherings on **August 24 and 25 at 7:30 p.m.** There will be one for Early Childhood and one for Lower/Middle School hosted by Tom Lengel P'12 and the respective Division Directors. These will allow for questions and concerns to be addressed. Drs. Soo Abboud P'24'26 and Carl Deirmengian P'26'26'29 have graciously agreed to attend those sessions to answer questions regarding the school's new health protocols and procedures.

## ✦ Notifying Parents If Their Child Has Been Exposed

- ✓ If your child comes into contact with a student or teacher who has tested positive or is presumed positive, we will contact you as soon as possible either via phone or e-mail and provide guidance.

