



Application Materials Checklist

Thank you for your interest in the Connecticut Landmarks Youth Employment Program! The 2018 Summer Program will take place from **July 11 to August 15**. Please note that participation in the entire 6-week session is **mandatory**.

The following checklist will help to ensure that you have assembled all application materials.

Have you:

- ⇒ Completed and signed the Youth Employment Program Application Form?
- ⇒ Included a screenshot/print-out of Powerschool or another grade report?
- ⇒ Included your brief essay? (No more than 250 words)
- ⇒ Included your Letter of Recommendation from a teacher or guidance counselor? (Letters of recommendation may be sent directly, by mail or email, to Jana Colacino at Connecticut Landmarks or included with your application materials in a signed, sealed envelope)



Application Deadline: May 25, 2018

Interviews Conducted: Week of June 4, 2018

Offers Sent Out: Week of June 11, 2018

Summer Internship: From July 11-August 15, 2018

Please Submit All Application Materials by May 25, 2018 to:

Jana Colacino, Hartford Educator

Connecticut Landmarks

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Connecticut Landmarks' mission is to inspire interest and encourage learning about the American past by preserving selected historic properties, collections and stories, and presenting programs that meaningfully engage the public and our communities.