



RMS ABN Change

Frequently Asked Questions for RMS Suppliers

From 1 June 2020, any tax invoices with RMS as the recipient can be issued to Transport for NSW using the **TfNSW ABN: 18 804 239 602**. **After 1 July 2020**, any invoices issued under the RMS name and ABN will be returned with instructions to resubmit them to Transport for NSW using the **TfNSW ABN: 18 804 239 602**

Why were RMS and Transport for NSW integrated?

The integration of RMS and Transport was announced in April 2019, as part of the NSW government changes to the NSW public sector. The dissolution of RMS was made effective from 1 December 2019 under the *Transport Administration Amendment (RMS Dissolution) Act*. This change will strengthen the NSW government's focus on delivering integrated transport solutions across the entire state, and to deliver better customer and community outcomes.

Why is this change being done now?

The dissolution of RMS was made effective on 1 December 2019. To enable the transition of our back office systems, Transport for NSW was provided an exemption from the ATO for the continued use of the RMS company name and ABN until 30 June 2020.

What is the process if my invoice is returned?

From 1 July 2020, any invoices issued to RMS will be returned. Suppliers will receive an automated message from our systems requesting that they resubmit the invoice to Transport for NSW, using the ABN 18 804 239 602. There is no change to the process for submitting invoices.

Where do I send my invoice now?

There is no change to where you send your invoice, or the invoice process. It is exactly the same as before. The only change is where RMS used to be the invoice recipient, that must now be Transport for NSW using the ABN 18 804 239 602.

All tax invoices should continue to be sent to tss.invoices@transport.nsw.gov.au

What name am I invoicing to after 1 June 2020?

From 1 June 2020, where RMS was the recipient of the invoice, this should now be Transport for NSW.

Will the payment terms on my invoice be affected?

There is no change to the payment terms of your invoice. It is still calculated from the date of receiving your invoice or claim. However, if you send an invoice to RMS after the 1st July, it will be returned as detailed above. You will need to resubmit the invoice to Transport for NSW. Payment terms are calculated from the date of receipt of the correctly rendered invoice or claim.

I am still receiving documentation from RMS. Are these valid?

Yes. The *Transport Administration Amendment (RMS Dissolution) Act* transferred all functions, assets, rights and liabilities to Transport for NSW. Everything done by RMS is now construed as being done by Transport for NSW. Over the next few months, if not already, you will notice that letterheads, email addresses and other RMS branding will change in a staged process to Transport for NSW.

What is going to happen with my RMS Purchase Order?

Under the *Transport Administration Amendment (RMS Dissolution) Act*, all documents that reference RMS are now construed to be Transport for NSW. We will inform of any changes to these RMS Purchase Orders in due course. From 1 June 2020, we will no longer issue any Purchase Orders with an RMS ABN.

I submit payment claims to a former RMS business contact, do I need to change the process?

There is no change to the payment claims process. All RCTI documents from our end will reflect the change in company from RMS ABN to Transport for NSW ABN.

Is there any change to a Purchase Order from Transport for NSW?

There are no changes to Purchase Orders issued from Transport for NSW. The change only relates to Purchase Orders from RMS.

From 1 June 2020, if you supply goods or services to both TfNSW and RMS, all tax invoices can be issued to TfNSW. Please note, you cannot combine services delivered across multiple Purchase Orders into one invoice, a separate tax invoice must be received for each Purchase Order.

If I am on the Ariba Network and submit invoices via the Ariba Network, is there any change?

If you submit invoices via the Ariba Network, there are no changes to this process. As an Ariba Network enabled supplier, if you have an RMS Purchase Order on the Ariba Network, please continue to issue invoices against these Purchase Orders as you did previously.

I am a labour hire company supplying Labour Hire via Contractor Central. What does this change mean to me?

For labour hire supplied under Contractor Central, there are no changes to the process.

I am a labour hire company supplying Labour Hire to the former RMS, with an RMS Purchase Order and a Customer Order Schedule. What does this change mean to me?

For labour hire supplied under an existing RMS Purchase Order, tax invoices should be issued to Transport for NSW from 1 June 2020, using the TfNSW ABN: 18 804 239 602. After 1 July 2020, any invoices issued under the RMS name and ABN will be returned with instructions requesting that they resubmit the invoice to Transport for NSW using the TfNSW ABN: 18 804 239 602.

Customer Order Schedules will not be automatically updated. The *Transport Administration Amendment (RMS Dissolution) Act* makes provisions for any references to RMS to be construed as being Transport for NSW from 1 December 2019. If a COS relating to an RMS labour hire is renewed from 1 June 2020, the new engagement will be issued under Transport for NSW.

Who can I contact if I have further questions or clarifications?

Please contact the TSS Service Centre on 133 877.