

## SIW 2026 – Information for International Participants

### General Terms and Conditions for International Participants

#### 1. Registration & Fee

Registration is **online only**.

First, please **complete the registration form**. Once your application has been **reviewed and approved by the organizer**, you will receive a confirmation of participation along with payment details.

Payment of the registration fee is required to secure your participation. Please note that scheduling of **1-1 meetings will only be possible after the registration fee has been paid**.

Registration is subject to availability, so we encourage you to register as soon as possible. Please note that **only one representative per company** may register.

#### Fee options:

- **Full package (€250 per person):** Includes a return transfer from nearby airports or railway stations (Ljubljana, Trieste, Zagreb, Venice...) to the venue of SIW 2026, hotel accommodation, workshop participation, events, and a study tour of your choice.
- **Workshop-only (free):** For participants attending only the workshop (no transfers, accommodation, or study tours).

The participation fee remains the same even if the representative does not make use of all elements included in the program.

**Payment deadline:** 13 April 2026. Payments can be made **online by credit card or based on a proforma invoice**. In both cases, an **official (original) invoice** will be issued.

#### 2. 1-1 Meetings

A SIW buyers must schedule **at least 15 one-to-one meetings**. The 1–1 meetings application will go live on **13 April 2026**. From that date onwards, you will be able to **view and manage your personal meeting schedule via your online calendar**.

#### 3. Cancellation

Cancellation fee: **€100**.

Notify us by email: [siw@slovenia.info](mailto:siw@slovenia.info).

Cancellation **on or before 13 April 2026**: fee minus €100 will be refunded (processed after the event).

Cancellation **after 13 April 2026**: no refund.

#### 4. Accommodation

The Slovenian Tourist Board covers accommodation for the following dates:

- Workshop + 1-day study tour: 5–8 May 2026
- Workshop + 2-day pre-tour + 2-day post-tour: 3–8 May 2026
- Workshop + 2-day pre-tour: 3–7 May 2026
- Workshop + 2-day post-tour: 5–8 May 2026

**Note:** Accommodation, incidental expenses, and any other costs incurred outside the official SIW program shall be **borne by the participants**.

#### 5. Your responsibility

Participants attend SIW **at their own risk**. The organiser shall not be liable for any **injuries, illnesses, loss of personal belongings, or other damages** incurred during the event, except where liability is required by applicable law.

We recommend arranging **travel and health insurance**.

#### 6. Data & Privacy

Your personal data is processed according to **EU GDPR**. Your personal data will be processed in accordance with the **EU General Data Protection Regulation (GDPR)** and the **Slovenian Personal Data Protection Act (ZVOP-2)**. The data will be used solely for the purposes of organizing and managing SIW 2026, including communication with participants and scheduling of meetings.

#### 7. Notice of photography and recording

The event will be photographed and video recorded for documentation and promotional purposes, including the promotion of the event and Slovenia as a tourist destination. Recording will be limited to general and report-style images of the event.

Photo and video materials may be used by the organizer in promotional and communication materials (such as websites, social media, publications, presentations and other related channels) in Slovenia and abroad.

The processing is based on the legitimate interest of the organizer. By attending the event, participants acknowledge that they may appear in general photographs and video recordings of the event.

If a participant is invited to provide a statement or participate in a focused recording, their explicit consent will be obtained separately prior to such recording. Further information on personal data processing and participants' rights is available in the organizer's [Privacy Policy](#).

#### 8. Changes

The organiser may adjust the program, venue, or dates if necessary. Participants will be informed of any major changes.

By registering, you accept these terms.

Ljubljana 8.1.2026

Slovenian Tourist Board