

# CARMLS AGENT INFORMATION FORM

1. Upon completion of joining your local Board of REALTOR please complete this form and bring by, fax, or email to CARMLS.
2. You will receive an email from our office once we have received approval from your Board and your information is entered into our system (approx. 48-72 Business hours). Upon receipt of this email we recommend you call to schedule your **NEW AGENT TRAINING**.
3. All new agents will incur a \$50.00 initial application fee and 2-3 months of MLS Dues (\$25/month) on their broker's next monthly bill depending on day of month you become active in CARMLS. Agents transferring from one company to another will be assessed a \$40.00 transfer fee.

***You must have an ARKANSAS REAL ESTATE LICENSE and be a member of a local BOARD of REALTORS or a member of a Board of Choice to qualify for CARMLS membership***

## PLEASE CHECK YOUR DESIGNATION:

New Agent <input type="checkbox"/>	Transfer <input type="checkbox"/>	Appraiser <input type="checkbox"/>	Administrative <input type="checkbox"/>
Broker <input type="checkbox"/>	Branch Broker <input type="checkbox"/>	Executive Broker <input type="checkbox"/>	Reactivate <input type="checkbox"/>

<b>DATE:</b> _____			
<b>Primary Board Affiliation:</b> _____ <i>(Little Rock, North Pulaski, SCARA, Faulkner, etc.)</i>			
<b>Have you ever been a REALTOR?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, what state? _____	
<b>MLS ID #</b> _____ <small>(New Agents won't have this)</small>	<b>AGENT NAME:</b> _____ First MI Last		
<b>OFFICE ID#</b> _____	<b>OFFICE NAME:</b> _____		
<b>Cell Phone:</b> _____	<b>Other Phone:</b> _____		
<b>Email:</b> _____	<b>Web Page:</b> _____		
<b>NRDS#</b> _____	This number is <b>REQUIRED</b> and available from your BOARD.		

<b>Transfer Information:</b>	
Transfer from Office (Old): _____	<b>OFFICE #</b> _____
Transfer to Office (New): _____	<b>OFFICE#</b> _____

I understand I will be issued a CARMLS Paragon I.D. and Password that is specific to me. I will not share my I.D. and Password with anyone and if found sharing, both my Broker and I will be subject to applicable fines and penalties up to \$5000.00 each and possible MLS suspension as mandated by the CARMLS Board of Directors. INITIALS \_\_\_\_\_

Email to [vickidavie@carmls.com](mailto:vickidavie@carmls.com) or **drop off** at  
CARMLS - 201 Natural Resources Dr. Little Rock, AR 72205  
(501) 224-3339