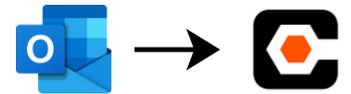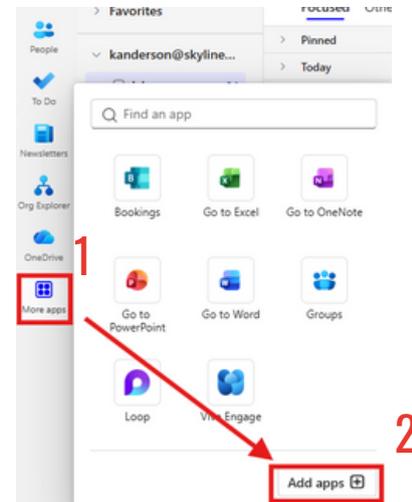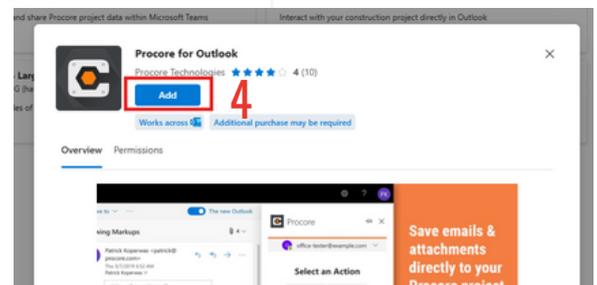# Procore for Outlook

You can now connect Procore directly to Outlook, making it easier to create Change Events and draft RFIs without leaving your inbox!

1. Open Outlook (desktop or web).

2. Click "Get Add-ins" from the top ribbon (or the Apps icon in the left navigation bar).

3. In the search bar, type "Procore".

4. Click Add (or Get it now) next to Procore for Outlook.

5. Once installed, you'll see the Procore for Outlook app appear in your emails (see below) — sign in using your Skyline Procore credentials.