THUNDER MOBILE APP SIGN UP & INVITE USERS

Welcome to the Thunder Mobile App! This guide will walk you through the steps to get signed up and to invite the rest of your team to also join. If you have any questions or need assistance, please feel free to give us a call at (800) 240-4140, option 4.

Creating Your Thunder Mobile App Account

- The owner of the company should create the main App Account in order to maintain the highest level of security. The owner can then invite the rest of their team to use the app as well.
- Download the Thunder Mobile App on Google Play or Apple App Store. It's called "Thunder Funding Fuel Finder."
- Click "Sign Up" and fill out all of the information requested. ***Be sure to enter the business email address and phone number you provided when you first signed up with Thunder.***
    - You'll receive a verification email with a link to confirm that it is you who is trying to gain access to the Thunder Mobile App.
    - You'll also be sent a code via text message to verify your phone number.

Invite/Add a New User to "Your Team"

- Tap "More" on the bottom menu then "Your Team"
- Tap "Invite User" and enter their Name, Email and Phone Number.
    - The contact information must be unique. The email address can't be the same as the one on the main account.
- Select a "Role" for the user.
    - *Driver* - Most limited access.
    - Backoffice - You can control whether they can send invoices directly to Thunder or not.
    - Owner - Unlimited access to all information and features, including modifying settings and user permissions.
- The user that you add will receive an email invitation with a link where they can create a password. They will then be able to use that information to log into the Thunder Mobile App.

Modifying Permissions/Access Rights for Each "Role"

- All of the permissions/access rights live under "Your Company" and can be updated at any time by anyone with the role of "Owner" within the App.
- Permissions/Access Rights that can be modified for "drivers."
    - Rates - Drivers can see and add Rate Sheets and Invoices. Can view load rates.
    - Fuel Advance Requests - Drivers can submit fuel advance requests directly to.
    - *Fuel Card Balance* - Drivers can see fuel card balance.
- Invoice Submission Permissions
    - Control whether each role can send invoices directly to Thunder or only to the "Backoffice Email" that you provide on this same screen.