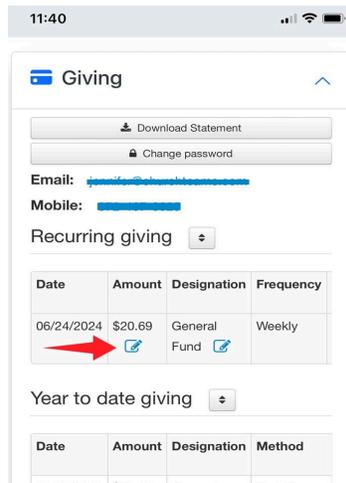


# To Edit/Cancel a Recurring Donation in Churchteams

Please click on the “Give now” on our [wevfree.org](http://wevfree.org) website, text “GIVE” to 952-955-1745 for the link, or access the link by [Clicking here](#).

## To edit your recurring giving please do the following:

In the account, under “Giving” and “Manage”, all recurring donation orders are listed. Using the Edit icons, a donor may edit the amount or the fund designation.



## To **CANCEL** a recurring donation please do the following:

Under “Recurring Giving” and click on the trash icon to delete the recurring donation. **PLEASE NOTE: If you change or add a card payment and do not cancel the recurring donation by clicking on the trash icon, it will charge both cards.** You **MUST** hit the trash icon to cancel the old recurring card. If you need assistance, please contact [staffassist@wevfree.org](mailto:staffassist@wevfree.org), or contact Alicia at 952-955-1745 Tuesday-Friday 10-2pm and she can assist you with your request.

